

EXHIBITION SCHEDULE

NOTE: Below schedule is subject to change. Final schedule will be available in early January.

Saturday, April 13	8:00 am – 5:00 pm	BOOTH SET UP Hours on this day are tentative. Exhibiting companies will be notified once set-up times have been finalized.
Sunday, April 14	8:00 am – 1:00 pm	BOOTH SET UP Must be completely set up by 1:00 pm and booth staffed beginning at 1:30 pm
	2:00 pm – 6:00 pm	EXHIBIT HALL OPEN Welcome Reception / Win the Wheels / Poster Session Booth must be staffed beginning at 1:30 pm
Monday, April 15	12:00 pm – 2:00 pm	EXHIBIT HALL OPEN Lunch / Win the Wheels / Poster Session Booth must be staffed beginning at 11:30 am.
	5:00 pm – 7:00 pm	EXHIBIT HALL OPEN Networking Reception / Win the Wheels / Poster Session Booth must be staffed beginning at 4:30 pm
Tuesday, April 16	9:30 am – 10:30 am	Platinum Breakout Sessions (F Breakout) Please Note: We ask that our Sponsors & Exhibitors exercise professional courtesy and not attend Platinum Breakout Sessions without an invitation to do so from the presenting Platinum company
	11:00 am – 1:15 pm	EXHIBIT HALL OPEN Lunch / Poster Session / Win the Wheels Car Give-Away Booth must be staffed beginning at 10:30 am.
	12:45 pm – 1:15 pm	WIN THE WHEELS CAR GIVEAWAY
	1:15 pm – 5:30 pm	BOOTH TEAR DOWN This is for removal of materials NOT being handled by Shepard. We recommend you plan to tear-down immediately after the conclusion of lunch to avoid any mishandling of materials as the exhibit hall is cleared. Your third-party contractors can have access to the exhibit hall for teardown until 9:00 pm.
	5:00 pm – 6:30 pm	CLOSING PARTY We invite you to join us at the Closing Party where we'll unveil the location of our 2020 Conference. This is also an excellent opportunity to network with our conference attendees away from your booth.